



Special Events, Visitors, and Donations

Guidelines for Coming to Gillette Children's Specialty Healthcare

Thank you for your interest in sharing your talents or donations with the patients at Gillette. To assist you in planning for your visit, please observe the following guidelines. This will help to ensure an enjoyable experience for both you and our patients.

For further information, please contact the Child Life/Therapeutic Recreation (CL/TR) staff at 651-229-3936.

1. All groups and special guests must schedule their visit with a CL/TR staff member at least one month in advance.
2. Volunteer groups are limited to 6 people or less.
3. Volunteers under the age of 18 must be accompanied by an adult and must schedule their visit between 9 a.m. and 3:30 p.m.
4. Visiting groups who wish to do an activity with patients must provide the supplies. CL/TR staff must approve all activities and supplies.
5. If your group wishes to photograph or videotape the event, arrangements must be made by CL/TR staff in advance. Written consent must be obtained by individual patients prior to photos being taken.
6. Due to privacy, confidentiality, and infection control, visiting groups are not allowed to visit with patients in their rooms. This includes groups wanting to donate items. Donations are given to the CL/TR staff for distribution when appropriate. Some arrangements can be made to visit with patients in the Outpatient Waiting Room.

7. Only new toys are accepted for donation. Stuffed animals and dolls must be brand new and free of odors, including smoke, mold and dust. Used DVDs and books that are current and in excellent condition may be accepted.

Please note: Latex balloons or toys and homemade foods are prohibited. Store bought foods are accepted only at the approval of CL/TR staff.

8. For the privacy and respect of patients, hospital staff is prohibited from giving out information about individuals' medical diagnosis, condition, or personal and family situations.
9. Only approved characters in costume are permitted. These characters must be friendly and non-threatening. In the presence of children, characters must be in full costume at all times. Characters such as gorillas, vampire, clowns, and monsters are not allowed.
10. Hospital policy prohibits the distribution of literature with biased or religious content. In addition, activities must be culturally sensitive and free from overly religious content.
11. Patients with compromised immune systems are at high risk for contracting illness. Because of this, strict guidelines must be followed by visiting groups. Any visitor who has been ill within the last 24 hours may not visit. This includes symptoms such as fever, upper respiratory infections, dermatitis, gastrointestinal illnesses, or exposure to chicken pox, mumps, measles, etc.